

## Assignment of security visitor management service staff

Messe Freiburg uses the following categories for the uses and responsibilities of the 'Security Service' as defined in § 43 paragraph 2 in the Regulation for Venues in Baden-Württemberg (VStättVO):

**Visitor management staff** Responsible for fulfilling the obligations stated in § 43 (3) of the Regulation for Venues in Baden-Württemberg which includes providing support in the case of an evacuation. **Security staff:** Responsible for special security measures, personal protection measures (accompanying VIPs) etc.

The number of staff will be determined for each event based on the guidelines presented in the following table:

### Assignment of security and visitor management service staff for concerts at SICK-ARENA

Location	Number of staff								
	not seated				partially seated	seated			K 6-9
	2500*	3500*	5000	9000	6690	2020	3140	4140	720
Team leaders	1	1	1	1	1	1	1	1	1
Yard/backstage vehicle entrance	1	1	1	2	2	1	1	1	1
Backstage entrance - door 11	1	1	1	1	1	1	1	1	1
Emergency exit - door 9	-	-	1	1	1	1	1	1	1
Emergency exit - door 10	-	-	1	1	1	1	1	1	1
Central foyer emergency exits	1	1	4	4	4	4	4	4	2
Hall entry points/emergency exits to the central foyer	2	2	2	4	4	2	4	4	-
Emergency exits - doors 14/15	2	2	2	-	-	-	-	-	-
Emergency exits - doors 14/15/16/17	-	-	-	4	4	2	2	2	-
Entrance to hall 3 (incl. bag checks)	6	8	10	20	12	2	4	6	2
Ushers to the stalls	-	-	-	-	-	4	6	6	2
Ushers to the stands (incl. surveillance)	-	-	-	-	6	-	4	4	-
Passageway hall 3	-	-	-	2	-	-	-	-	-
Pit/stage right/left	2	2	2	2	2	2	2	2	2
Pit without walkway (1 person per 2.5m of stage width)	2	4	8	8	8	-	-	-	-
Crowd-control barrier I	-	-	16	16	-	-	-	-	-
Crowd-control barrier II	-	-	-	16	-	-	-	-	-
Access to crowd-control barrier I (4 people per side)	-	-	8	8	-	-	-	-	-
Access to crowd-control barrier II (4 people per side)	-	-	-	8	-	-	-	-	-
Wheelchair ramp	1	1	1	1	1	-	-	-	-
Front of house/mixing deck	1	1	1	2	1	-	-	-	-
<b>Total</b>	<b>20</b>	<b>24</b>	<b>59</b>	<b>101</b>	<b>48</b>	<b>21</b>	<b>31</b>	<b>33</b>	<b>13</b>

\* Musikkclub at SICK-ARENA

### Assignment of security and visitor management staff at trade fairs and exhibitions

At trade fairs, exhibitions and markets, these obligations are to be fulfilled by the organiser's own team of entrance control and visitor management staff. For critical events, additional security and visitor management staff will be arranged.

### Additional security and visitor management staff

Additional security and visitor management staff may be required if it is known prior to the event that organised disturbances may be expected which could affect the running of the event. This may occur if VIP visitors/tours or high-ranking people from the world of politics and business are expected, or if large numbers of people are on the premises at the same time, which could cause temporary congestion in the halls.